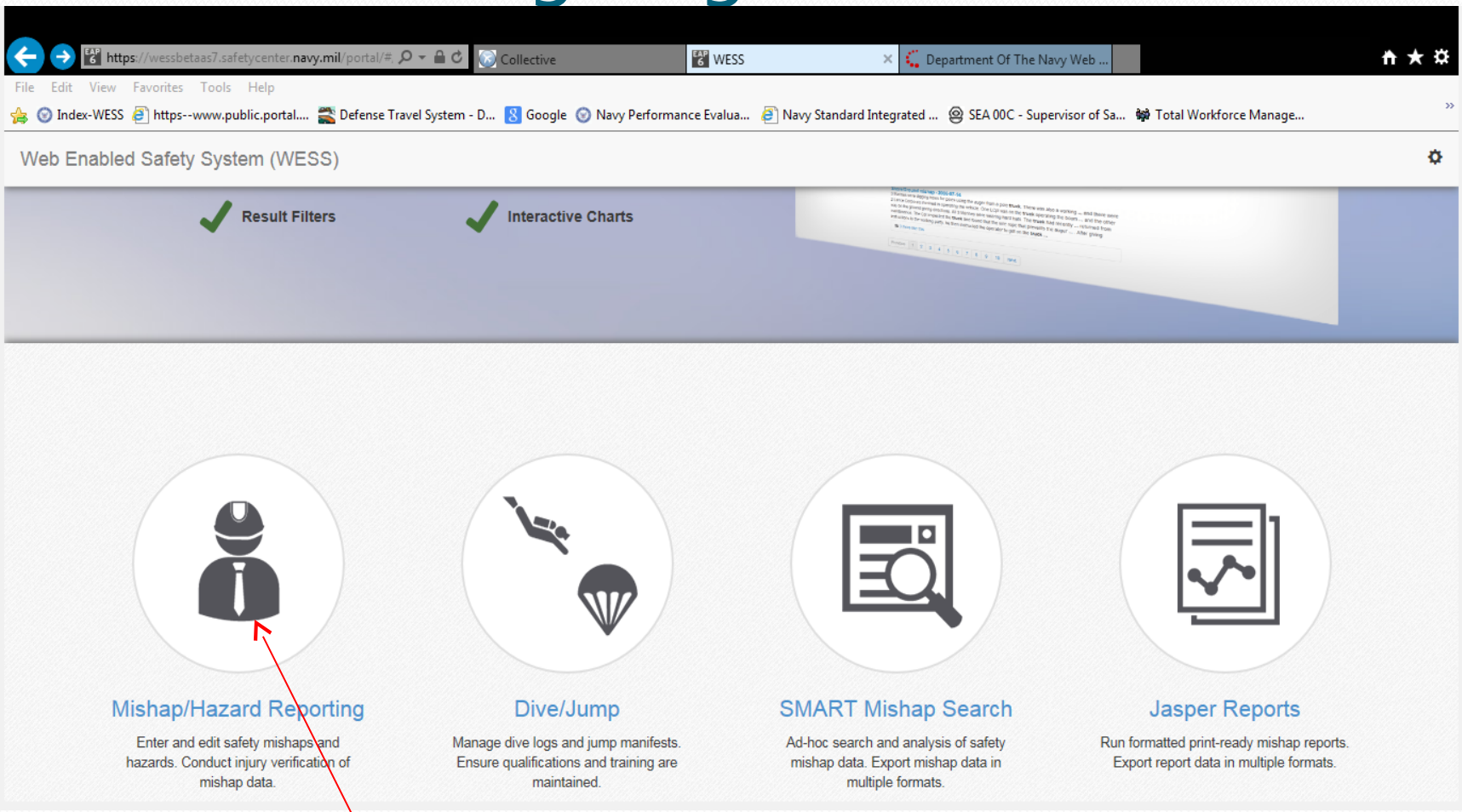
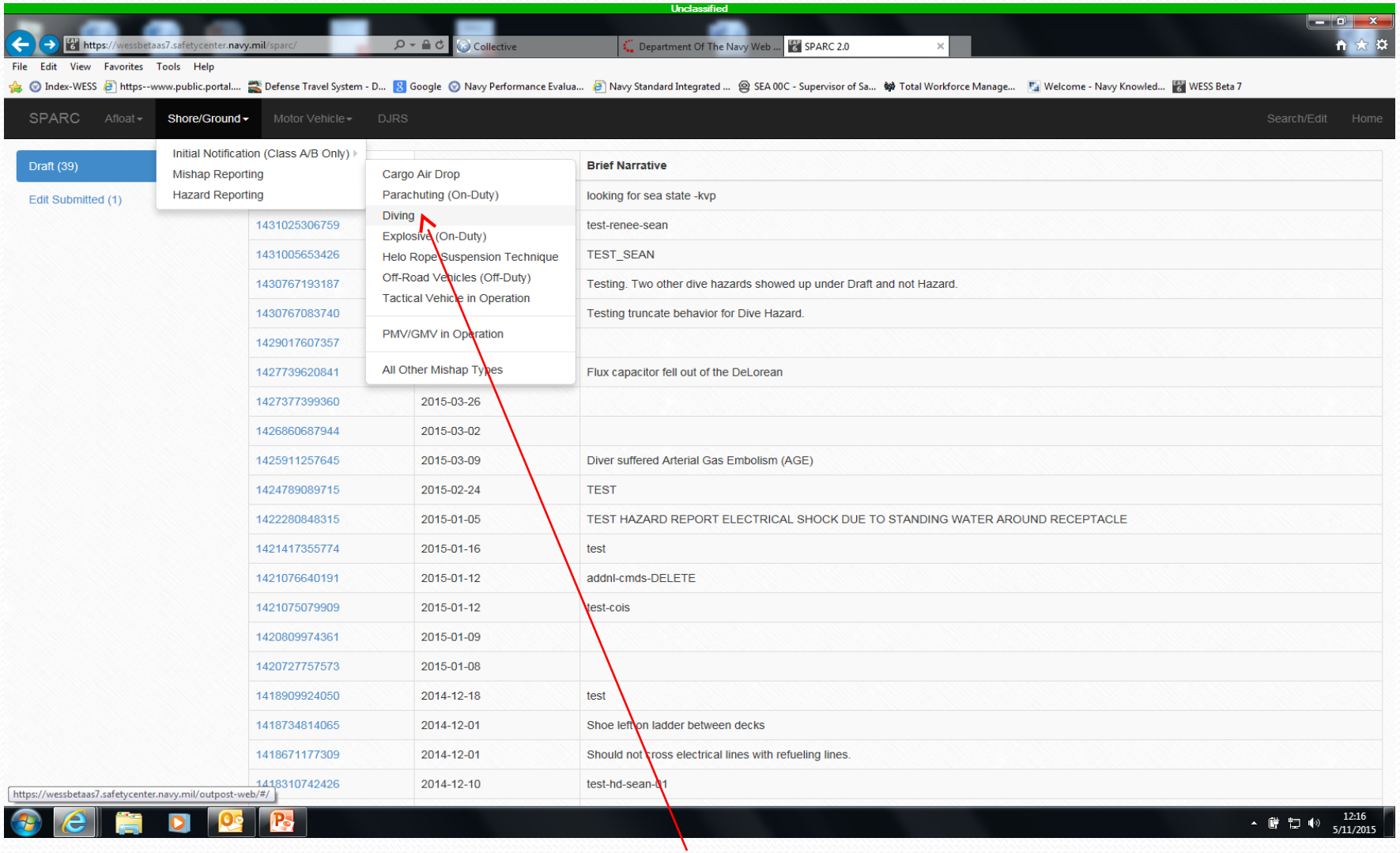
Dive Mishap Reporting

Afloat Safety Division
Code 32 Diving
Safe-Divesalvage@navy.mil
(757) 444-3520 x 7837

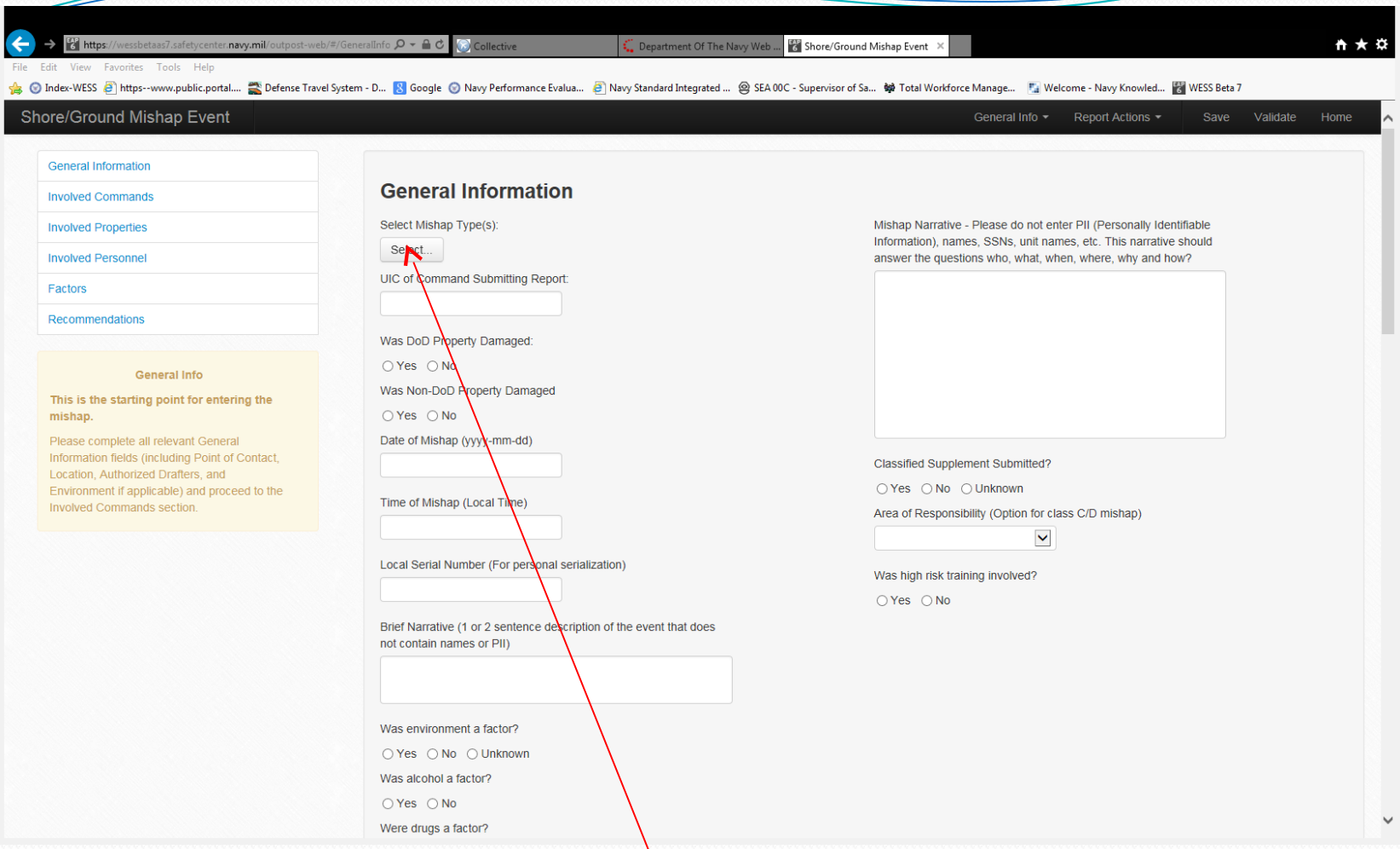
WESS Landing Page


https://wessbetaas7.safetycenter.navy.mil/portal/#
Collective
WESS
Department Of The Navy Web ...
File Edit View Favorites Tools Help
Index-WESS
https--www.public.portal....
Defense Travel System - D...
Google
Navy Performance Evalua...
Navy Standard Integrated ...
SEA 00C - Supervisor of Sa...
Total Workforce Manage...
Web Enabled Safety System (WESS)
Result Filters
Interactive Charts
Mishap/Hazard Reporting
Enter and edit safety mishaps and hazards. Conduct injury verification of mishap data.
Dive/Jump
Manage dive logs and jump manifests. Ensure qualifications and training are maintained.
SMART Mishap Search
Ad-hoc search and analysis of safety mishap data. Export mishap data in multiple formats.
Jasper Reports
Run formatted print-ready mishap reports. Export report data in multiple formats.

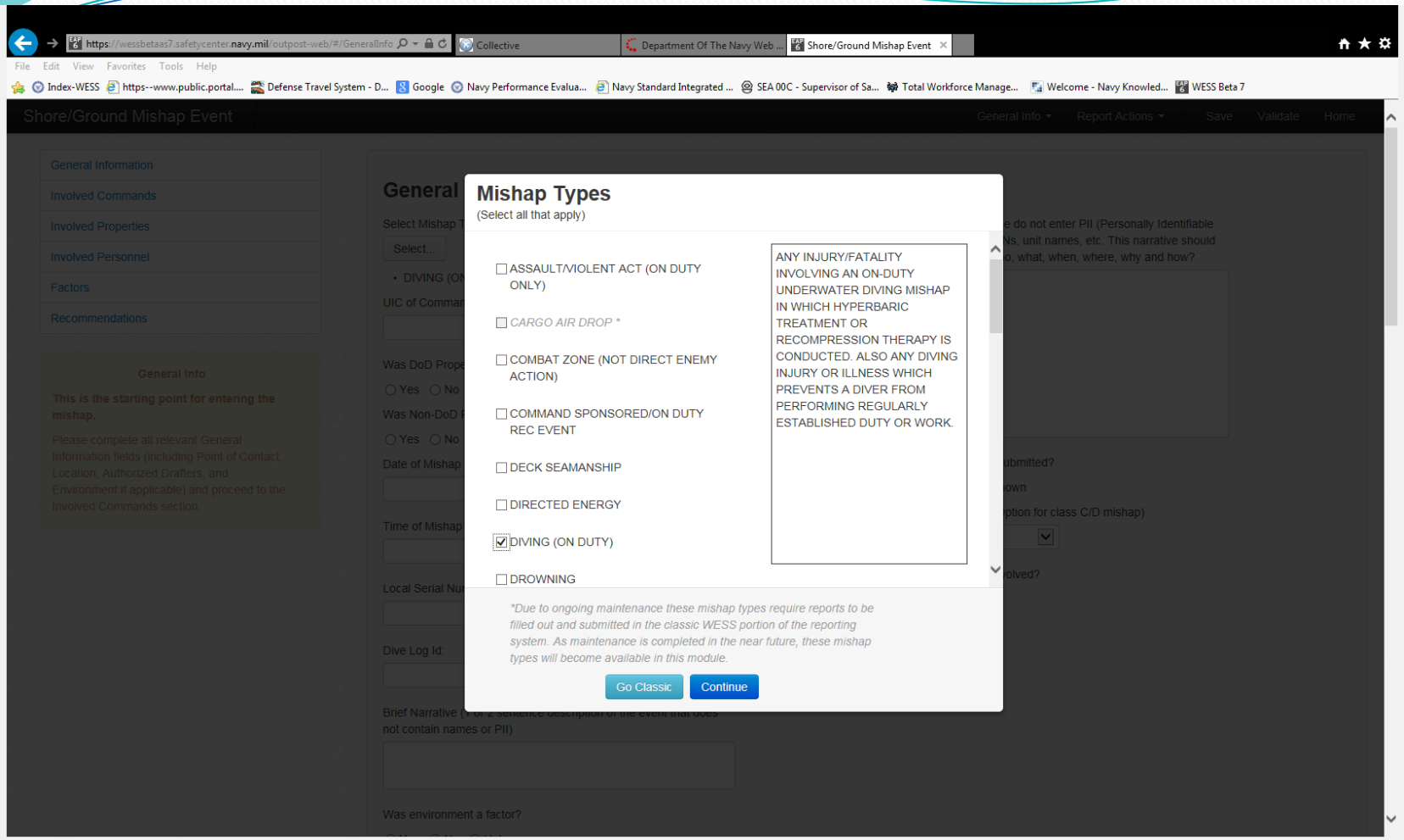
Select Mishap/Hazard Reporting



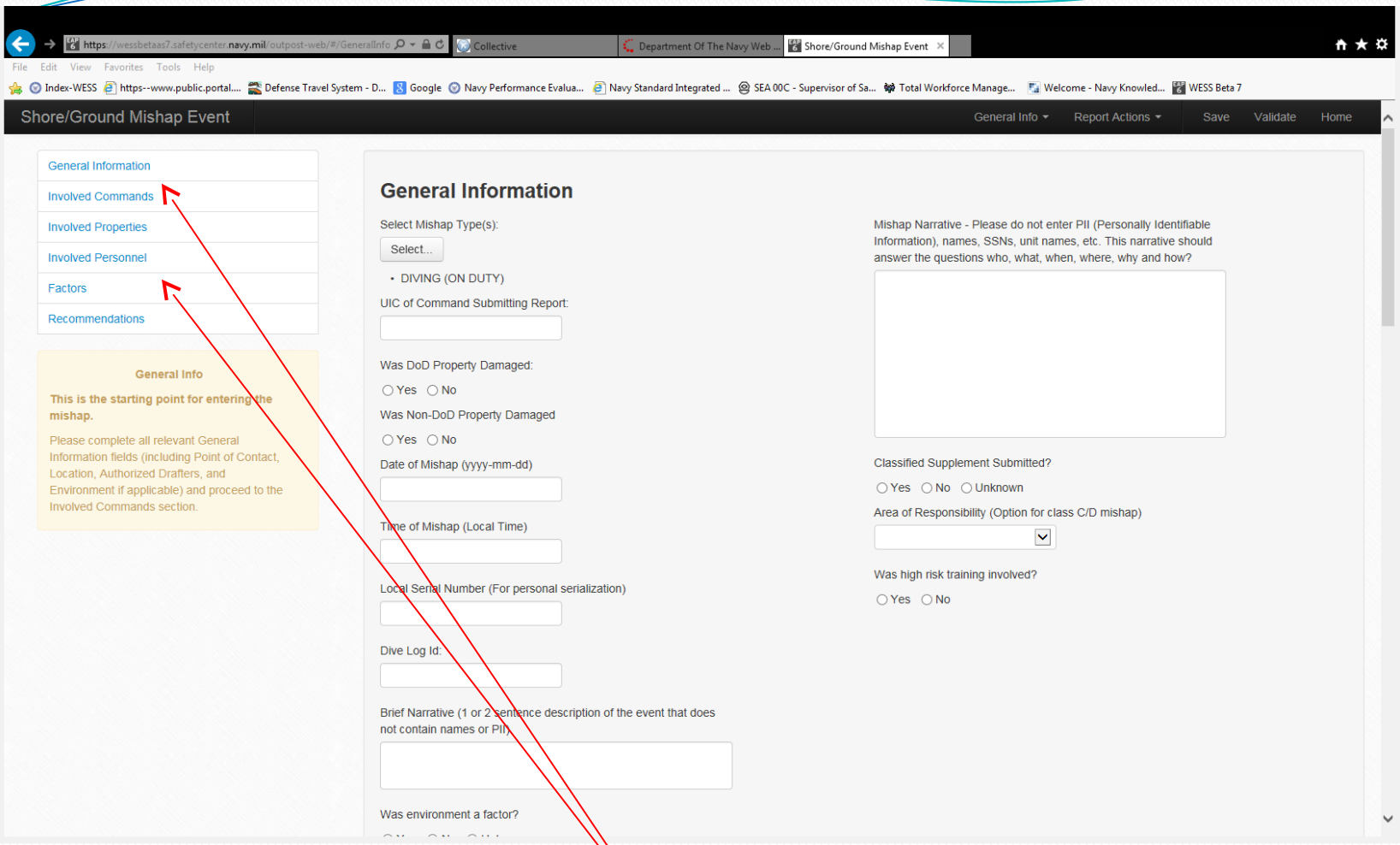
Select Shore/Ground and hover your cursor over Mishap Reporting. A new mishap type box will appear and select diving.


Shore/Ground Mishap Event
General Info
Report Actions
Save
Validate
Home
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
General Info
This is the starting point for entering the mishap.
Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.
General Information
Select Mishap Type(s):
Select...
UIC of Command Submitting Report:
Was DoD Property Damaged:
Yes No
Was Non-DoD Property Damaged
Yes No
Date of Mishap (yyyy-mm-dd)
Time of Mishap (Local Time)
Local Serial Number (For personal serialization)
Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)
Was environment a factor?
Yes No Unknown
Was alcohol a factor?
Yes No
Were drugs a factor?
Mishap Narrative - Please do not enter PII (Personally Identifiable Information), names, SSNs, unit names, etc. This narrative should answer the questions who, what, when, where, why and how?
Classified Supplement Submitted?
Yes No Unknown
Area of Responsibility (Option for class C/D mishap)
Was high risk training involved?
Yes No

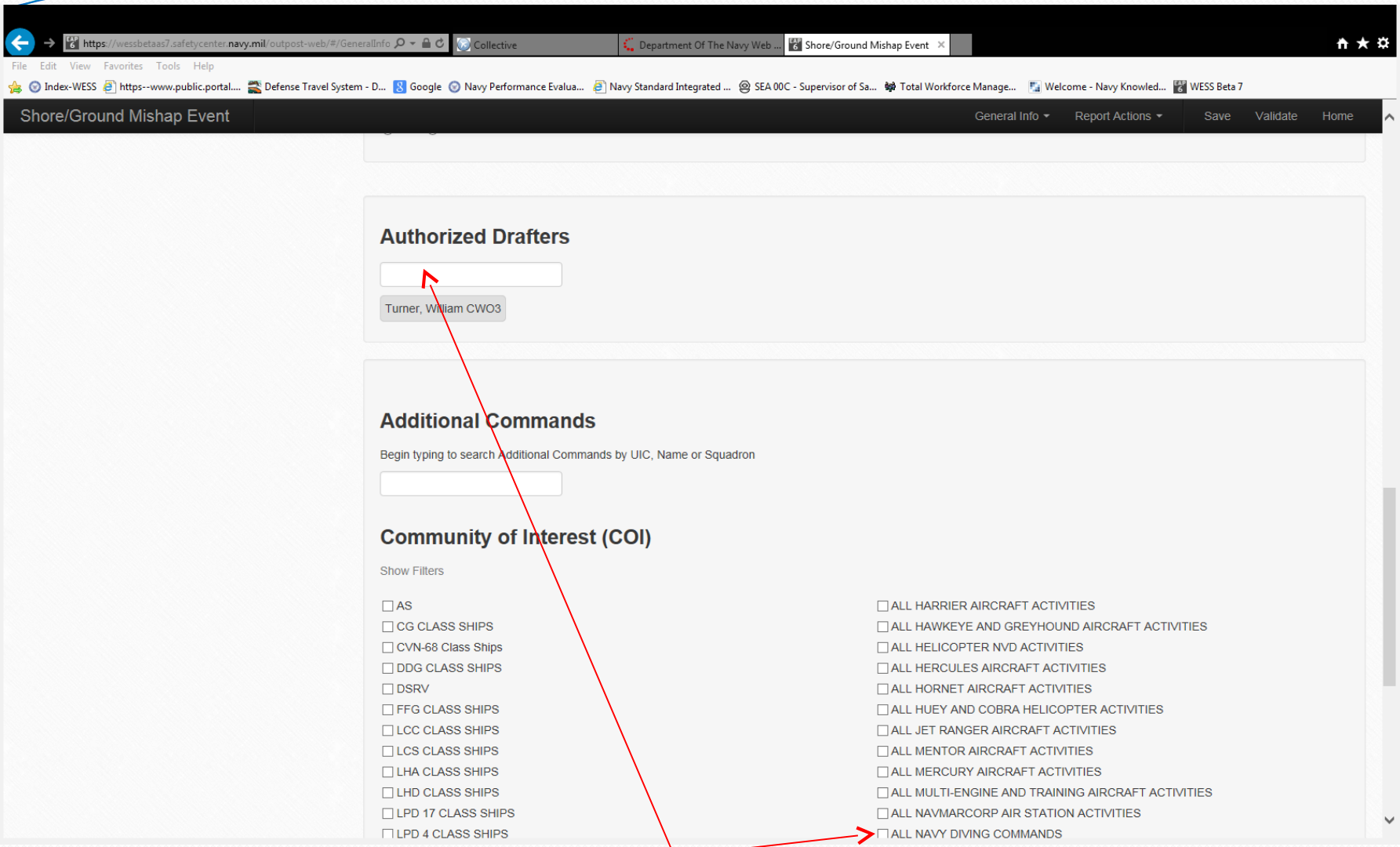
Click on select under General Information


Shore/Ground Mishap Event
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
Mishap Types
(Select all that apply)
ASSAULT/VIOLENT ACT (ON DUTY ONLY)
CARGO AIR DROP *
COMBAT ZONE (NOT DIRECT ENEMY ACTION)
COMMAND SPONSORED/ON DUTY REC EVENT
DECK SEAMANSHIP
DIRECTED ENERGY
DIVING (ON DUTY)
DROWNING
ANY INJURY/FATALITY INVOLVING AN ON-DUTY UNDERWATER DIVING MISHAP IN WHICH HYPERBARIC TREATMENT OR RECOMPRESSION THERAPY IS CONDUCTED. ALSO ANY DIVING INJURY OR ILLNESS WHICH PREVENTS A DIVER FROM PERFORMING REGULARLY ESTABLISHED DUTY OR WORK.
*Due to ongoing maintenance these mishap types require reports to be filled out and submitted in the classic WESS portion of the reporting system. As maintenance is completed in the near future, these mishap types will become available in this module.
Go Classic
Continue

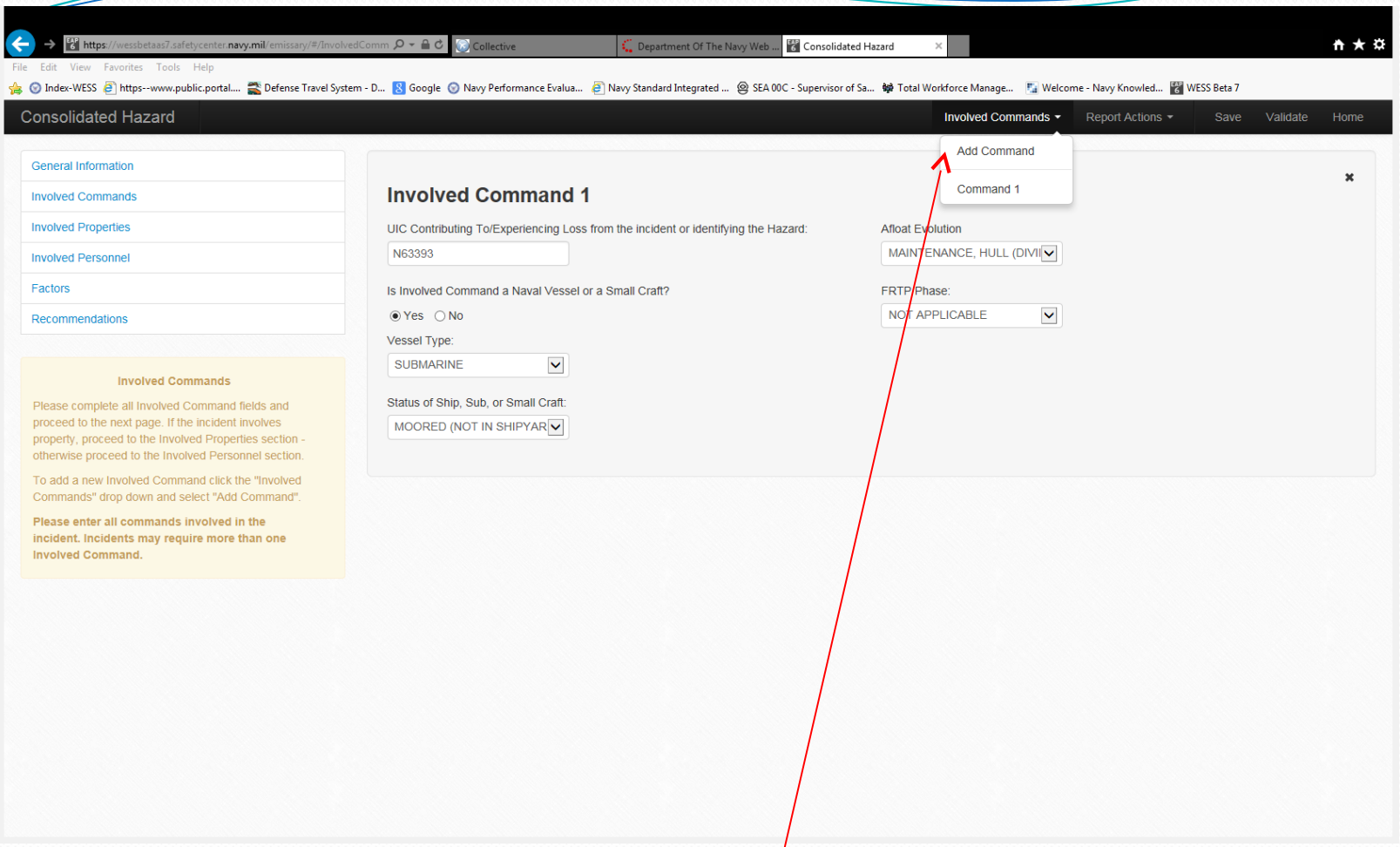
Select Diving (on duty) and Continue


Shore/Ground Mishap Event
General Info
Report Actions
Save
Validate
Home
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
General Info
This is the starting point for entering the mishap.
Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.
General Information
Select Mishap Type(s):
Select...
DIVING (ON DUTY)
UIC of Command Submitting Report:
Was DoD Property Damaged:
Yes No
Was Non-DoD Property Damaged
Yes No
Date of Mishap (yyyy-mm-dd)
Time of Mishap (Local Time)
Local Serial Number (For personal serialization)
Dive Log Id:
Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)
Was environment a factor?
Mishap Narrative - Please do not enter PII (Personally Identifiable Information), names, SSNs, unit names, etc. This narrative should answer the questions who, what, when, where, why and how?
Classified Supplement Submitted?
Yes No Unknown
Area of Responsibility (Option for class C/D mishap)
Was high risk training involved?
Yes No

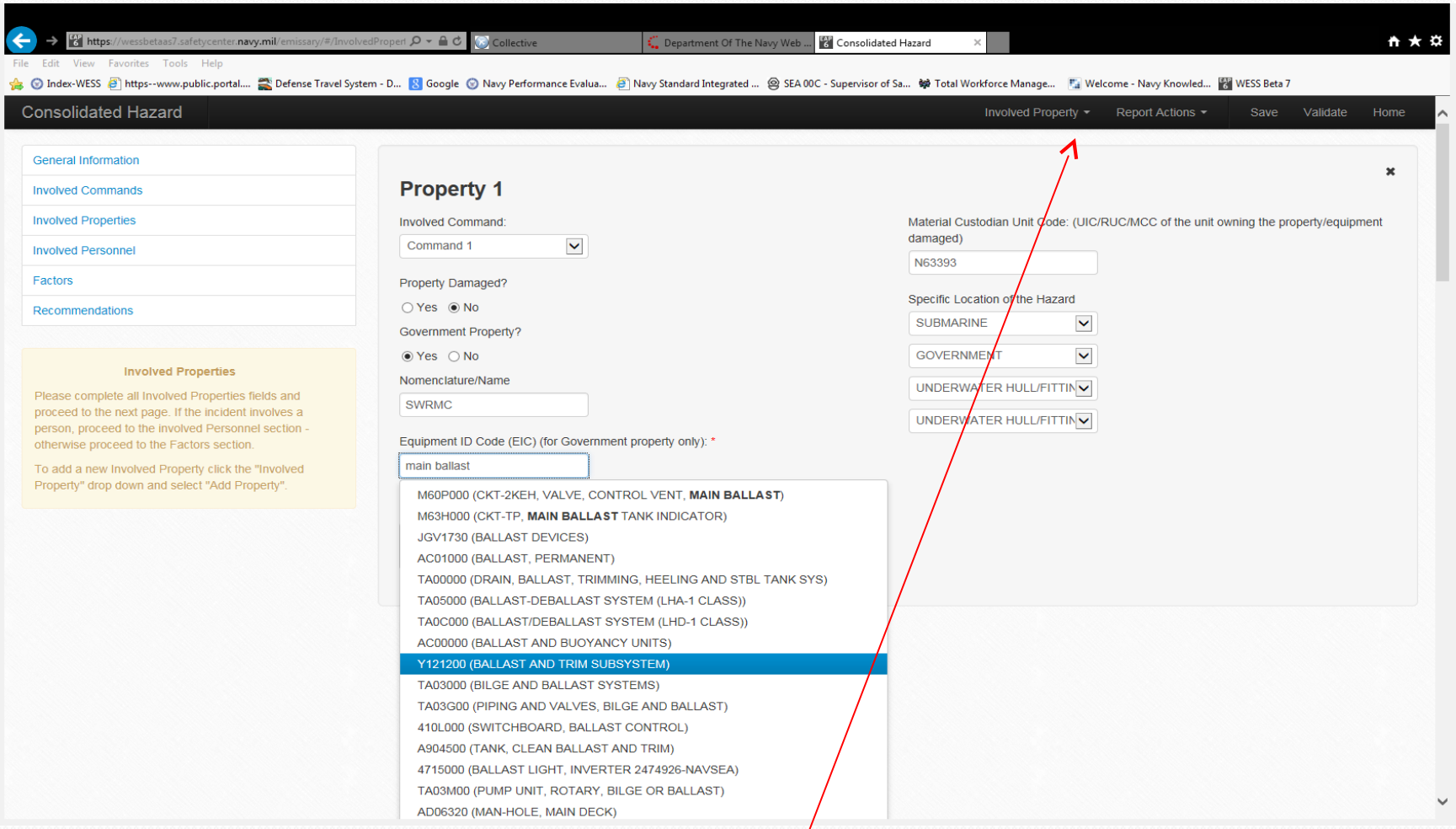
Enter all pertinent information, for each one of the pages listed in blue.



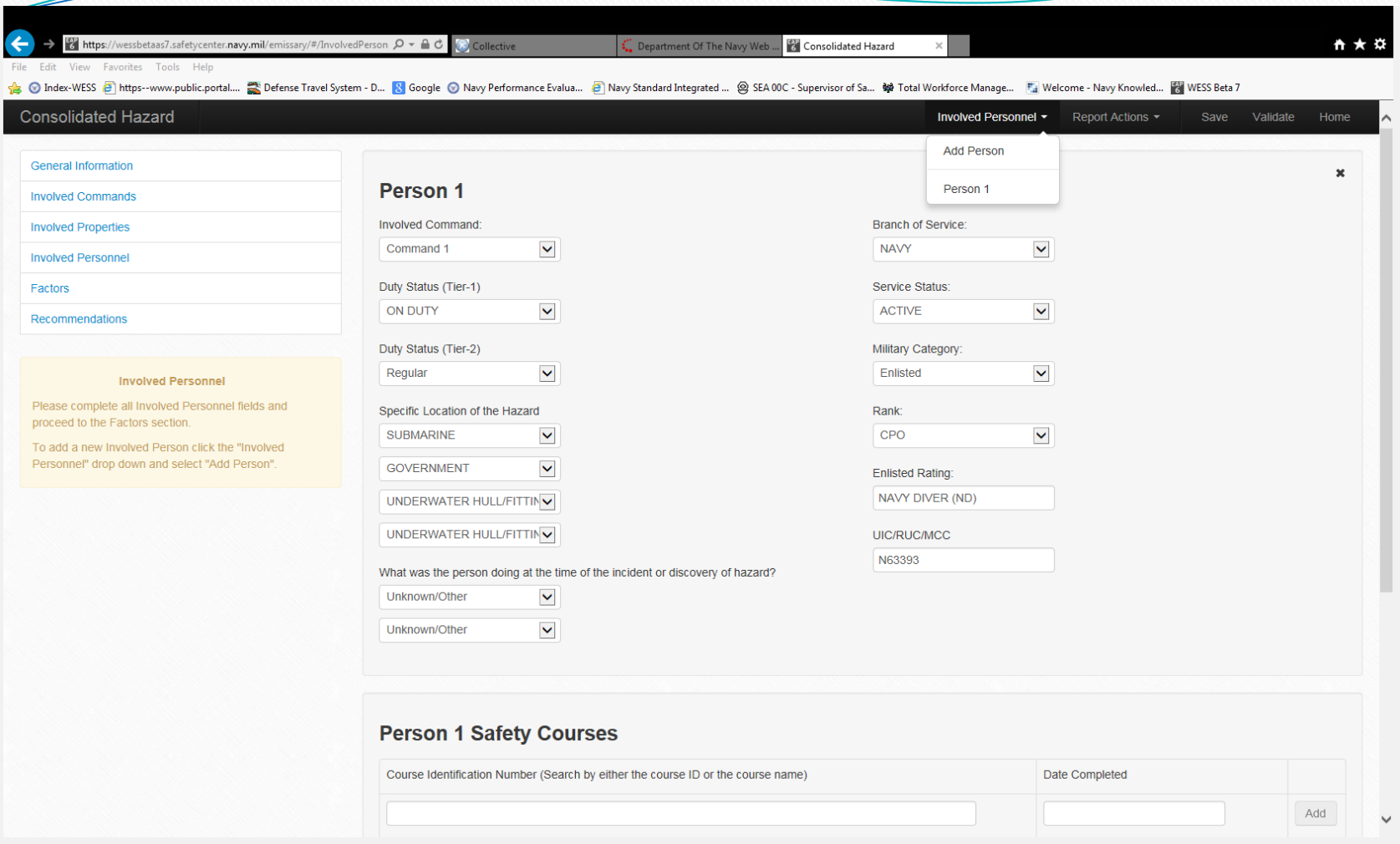
List any authorized drafters and be sure to select All Navy Diving Commands under Community of Interest (COI)


Consolidated Hazard
Involved Commands
Report Actions
Save
Validate
Home
Add Command
Command 1
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
Involved Command 1
UIC Contributing To/Experiencing Loss from the incident or identifying the Hazard:
N63393
Afloat Evolution
MAINTENANCE, HULL (DIVI
Is Involved Command a Naval Vessel or a Small Craft?
Yes
No
FRTP Phase:
NOT APPLICABLE
Vessel Type:
SUBMARINE
Status of Ship, Sub, or Small Craft:
MOORED (NOT IN SHIPYAR
Involved Commands
Please complete all Involved Command fields and proceed to the next page. If the incident involves property, proceed to the Involved Properties section - otherwise proceed to the Involved Personnel section.
To add a new Involved Command click the "Involved Commands" drop down and select "Add Command".
Please enter all commands involved in the incident. Incidents may require more than one Involved Command.

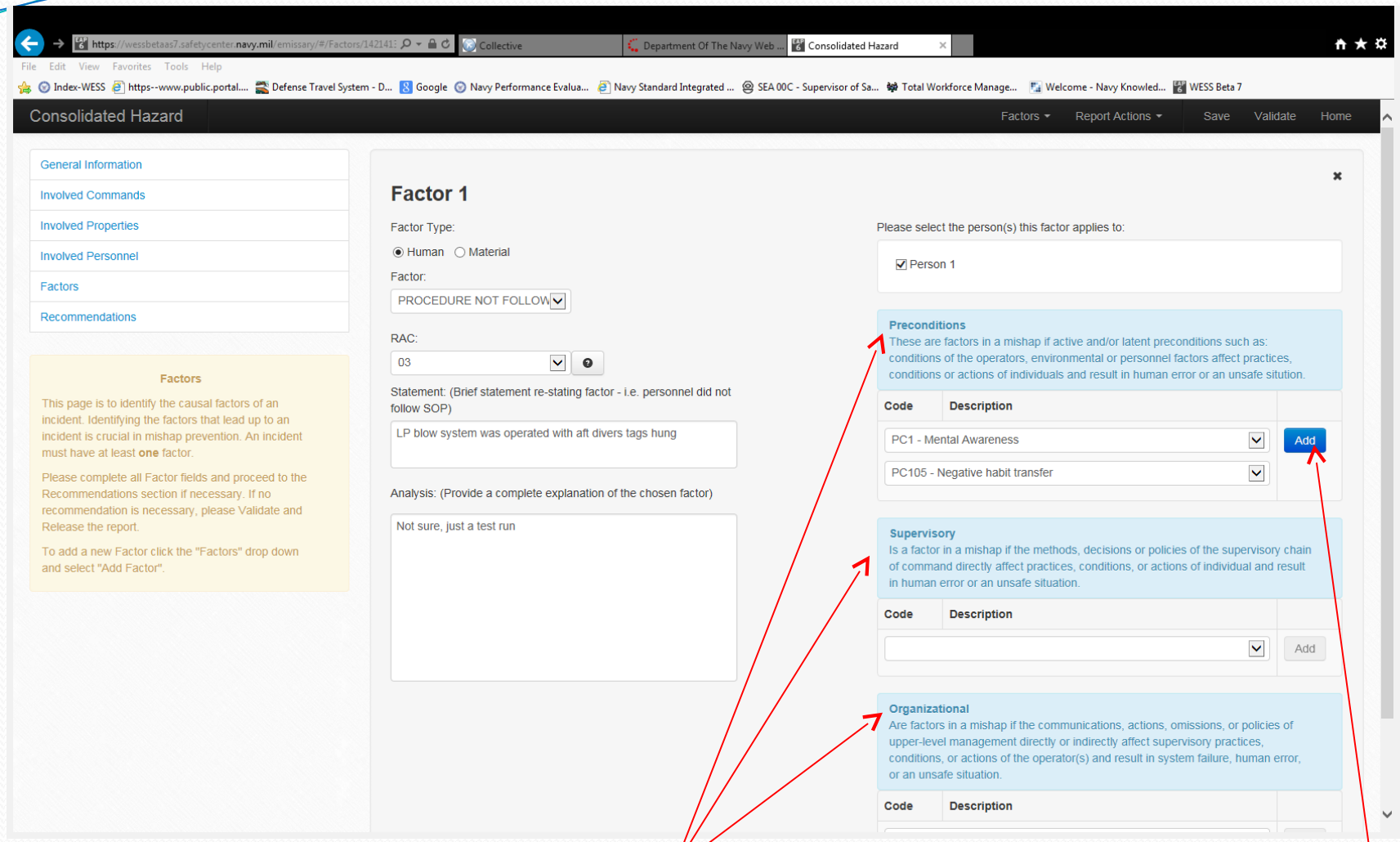
List any involved commands, to add an involved command, click add command and fill out all applicable information. Any command listed as involved will be able to see the full version of the report.


Consolidated Hazard
Involved Property
Report Actions
Save
Validate
Home
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
Involved Properties
Please complete all Involved Properties fields and proceed to the next page. If the incident involves a person, proceed to the involved Personnel section - otherwise proceed to the Factors section.
To add a new Involved Property click the "Involved Property" drop down and select "Add Property".
Property 1
Involved Command:
Command 1
Property Damaged?
Yes
No
Government Property?
Yes
No
Nomenclature/Name
SWRMC
Equipment ID Code (EIC) (for Government property only): *
main ballast
M60P000 (CKT-2KEH, VALVE, CONTROL VENT, MAIN BALLAST)
M63H000 (CKT-TP, MAIN BALLAST TANK INDICATOR)
JGV1730 (BALLAST DEVICES)
AC01000 (BALLAST, PERMANENT)
TA00000 (DRAIN, BALLAST, TRIMMING, HEELING AND STBL TANK SYS)
TA05000 (BALLAST-DEBALLAST SYSTEM (LHA-1 CLASS))
TA0C000 (BALLAST/DEBALLAST SYSTEM (LHD-1 CLASS))
AC00000 (BALLAST AND BUOYANCY UNITS)
Y121200 (BALLAST AND TRIM SUBSYSTEM)
TA03000 (BILGE AND BALLAST SYSTEMS)
TA03G00 (PIPING AND VALVES, BILGE AND BALLAST)
410L000 (SWITCHBOARD, BALLAST CONTROL)
A904500 (TANK, CLEAN BALLAST AND TRIM)
4715000 (BALLAST LIGHT, INVERTER 2474926-NAVSEA)
TA03M00 (PUMP UNIT, ROTARY, BILGE OR BALLAST)
AD06320 (MAN-HOLE, MAIN DECK)
Material Custodian Unit Code: (UIC/RUC/MCC of the unit owning the property/equipment damaged)
N63393
Specific Location of the Hazard
SUBMARINE
GOVERNMENT
UNDERWATER HULL/FITTIN
UNDERWATER HULL/FITTIN

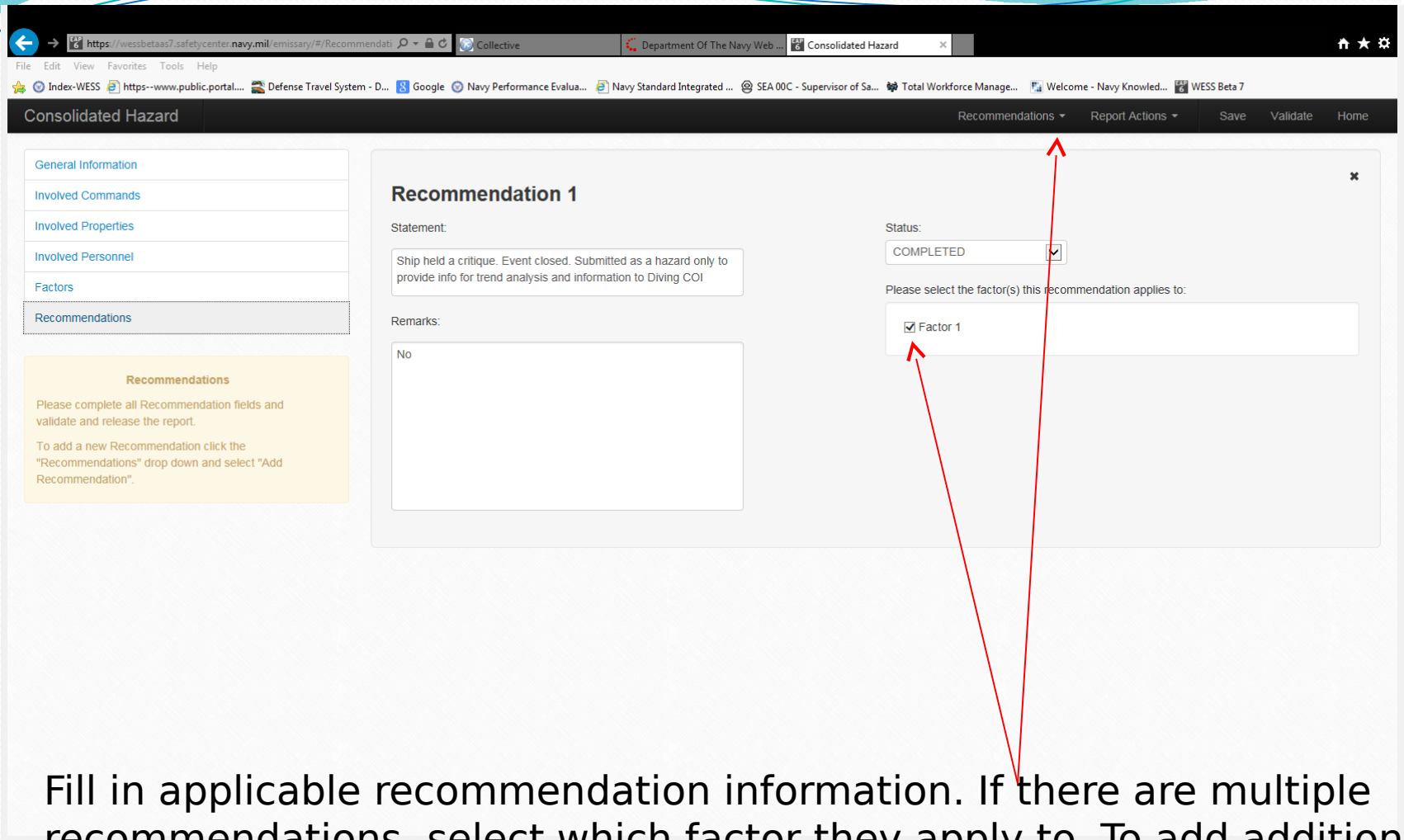
Fill out applicable involved property information. Start typing noun name
n EIC block and most likely choices will show up. To add more than one involved
property, click add property under Involved Property drop down.



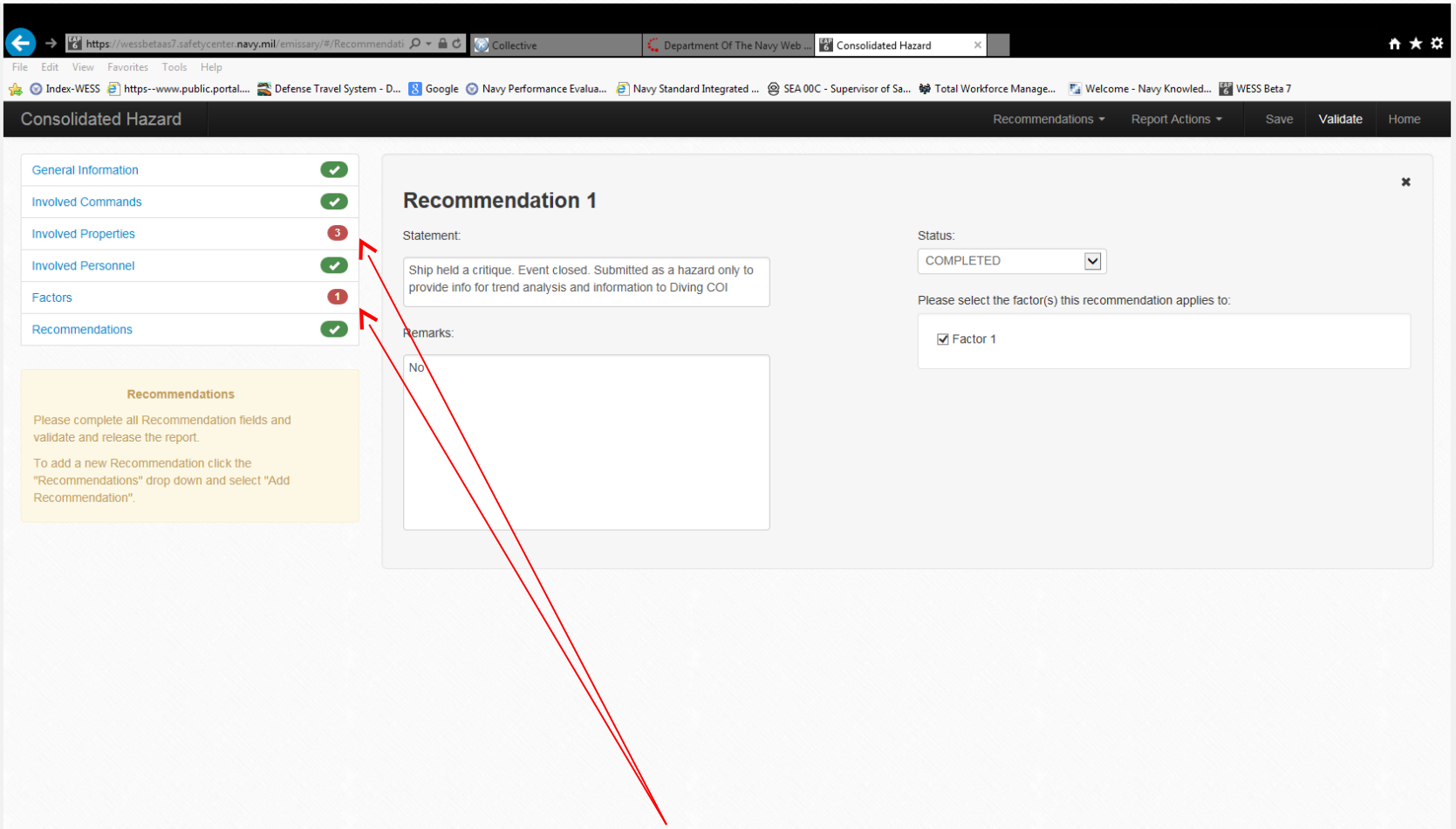
Fill out all Involved Personnel information. To add additional personnel Click “add” person under Involved Personnel drop down.


Consolidated Hazard
Factors
Report Actions
Save
Validate
Home
General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations
Factors
This page is to identify the causal factors of an incident. Identifying the factors that lead up to an incident is crucial in mishap prevention. An incident must have at least one factor.
Please complete all Factor fields and proceed to the Recommendations section if necessary. If no recommendation is necessary, please Validate and Release the report.
To add a new Factor click the "Factors" drop down and select "Add Factor".
Factor 1
Factor Type:
Human
Material
Factor:
PROCEDURE NOT FOLLOW
RAC:
03
Statement: (Brief statement re-stating factor - i.e. personnel did not follow SOP)
LP blow system was operated with aft divers tags hung
Analysis: (Provide a complete explanation of the chosen factor)
Not sure, just a test run
Please select the person(s) this factor applies to:
Person 1
Preconditions
These are factors in a mishap if active and/or latent preconditions such as: conditions of the operators, environmental or personnel factors affect practices, conditions or actions of individuals and result in human error or an unsafe sitution.
Code
Description
PC1 - Mental Awareness
PC105 - Negative habit transfer
Add
Supervisory
Is a factor in a mishap if the methods, decisions or policies of the supervisory chain of command directly affect practices, conditions, or actions of individual and result in human error or an unsafe situation.
Code
Description
Add
Organizational
Are factors in a mishap if the communications, actions, omissions, or policies of upper-level management directly or indirectly affect supervisory practices, conditions, or actions of the operator(s) and result in system failure, human error, or an unsafe situation.
Code
Description

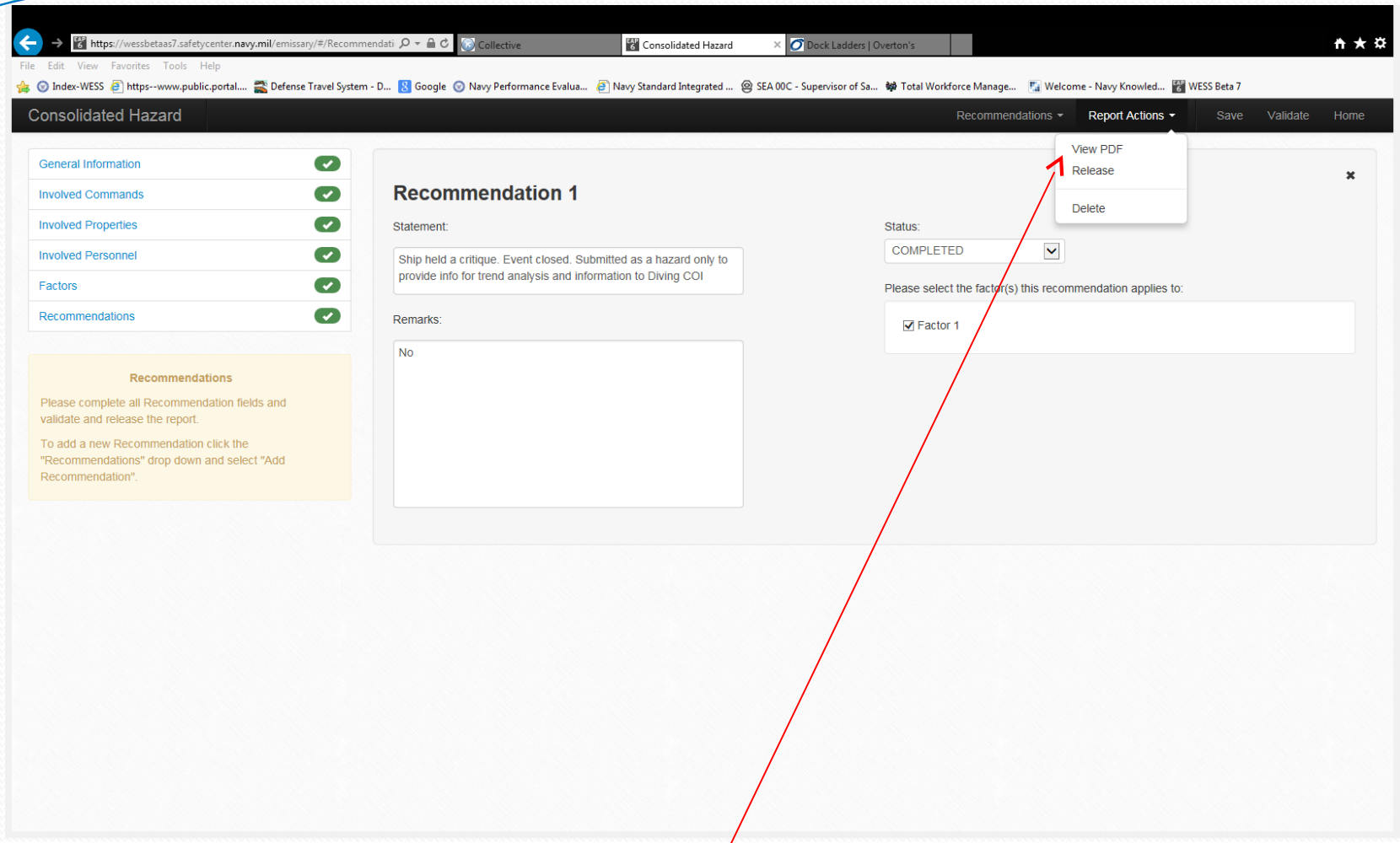
When filling in preconditions, supervisory, and organizational factors, select factors which best fit the scenario, then click the blue “add” radio button.



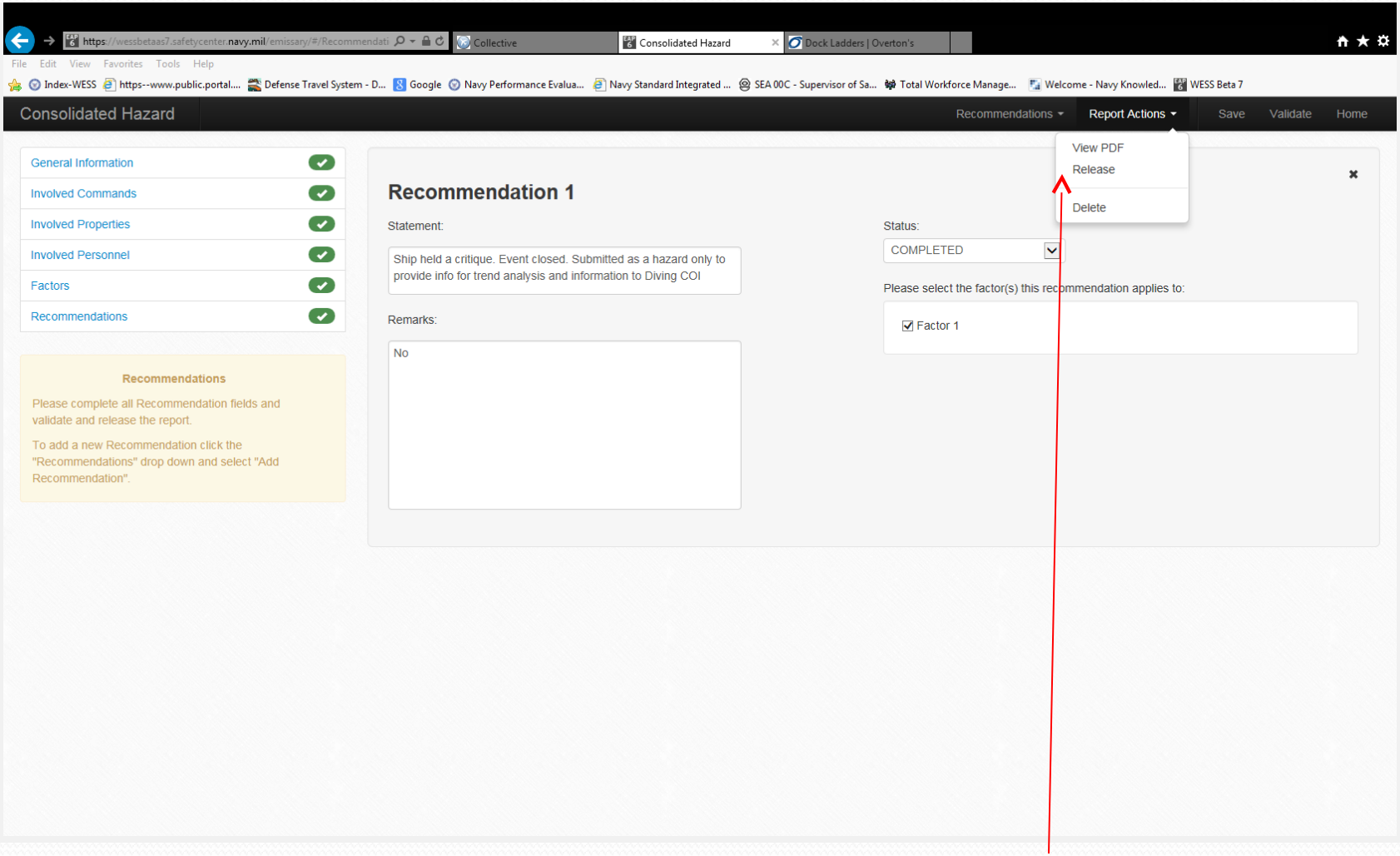
Fill in applicable recommendation information. If there are multiple recommendations, select which factor they apply to. To add additional recommendations, click “recommendations” drop down. Once completed click on “save”, then select “validate”.



After selecting “validate”, if there are any corrections they will be annotated in red next to the corresponding page that the correction is needed on. The number indicates how many corrections are needed per page.



Once validated click save. At this point, click “Report Actions”, “View PDF, and save a copy for your files.



After saving a copy of the PDF for your files, Click on “Release” to send the report to the Naval Safety Center.